

MAKER SPACE AWARD RULES

As part of the Infy Maker Student Awards Contest, Infosys Foundation USA (“Sponsor”) is pleased to offer Grand Prize winners the opportunity to nominate a non-profit organization (“NPO”) of their choosing to receive a Maker Space Award. The Maker Space Award will be an award to the NPO that will take the form of training workshops together with a grant of cash to be used to create a Maker Space (i.e., a physical space at or near the NPO’s location that will be made available without charge for the benefit and use of student makers). In addition to and without limitation of the [Contest Rules](#), the additional rules described below (the “Maker Space Award Rules”) apply with respect to the Maker Space Award.

Nominated NPO

Upon Sponsor’s notification to Registrant that an Entrant/Team has been selected as a finalist (or, at the Entrant/Team’s option, at the time of Entry), the Entrant/Team should select an NPO they wish to nominate for a Maker Space Award. Team members should decide among themselves the manner in which they will select and agree upon the NPO to be nominated; Sponsor will not intervene in a dispute between Team members regarding which NPO to nominate. The Registrant will be responsible for communicating with Sponsor with respect to the nomination and selection of the NPO.

Entrants/Teams should strive to nominate NPOs meeting the Foundation’s eligibility criteria; in the event that a winning Entrant/Team nominates an NPO that is not eligible, the Foundation may request that the Entrant/Team nominate an alternative NPO. In the event that Entrant/Team does not nominate an eligible NPO, or if the nominated NPO is unwilling or unable to meet the requirements described at the end of these Maker Space Award Rules, the Foundation reserves the right, in its sole discretion, to select an eligible NPO, of the Foundation’s choosing, who maintains operations in the geographical vicinity (within 50 miles, or else within the same state) of the winning Entrant’s residence (or, in the case of a winning Team, in the geographical vicinity of at least one of the Team members).

The Foundation’s eligibility criteria, as well as instructions and guidelines for Entrants/Teams nominating an NPO, appear below.

Eligibility Criteria

To be eligible for a Maker Space Award, an NPO must:

- Be organized under the laws of the United States or of any State in the United States;
- Be operated as a non-profit organization registered as exempt from federal income taxes under Internal Revenue Code section 501(c)(3), **or**, be treated under federal law as an organization to whom tax-exempt contributions may be made under Internal Revenue Code section 170(c)(1) (such as a public school district);
- Maintain a mission or operational focus on education of children and/or teens; and
- Agree to use the Maker Space Award to create a Maker Space.

Furthermore, the NPO must not:

- Discriminate on the basis of race, color, religion, gender, gender identity, ethnic or national origin, citizenship status, age, disability, sexual orientation or veteran status.
- Require membership in a certain religion or advance a particular religious faith.
- Promote or advocate for public policy or overtly political matters.
- Engage in political or legislative lobbying.

Notwithstanding the above limitations, the Foundation may, in its sole discretion, consider NPOs that are affiliated with a religious faith provided that such affiliation does not amount to advocacy of a religious faith. Furthermore, the Foundation shall have sole and final discretion to evaluate and determine the appropriateness of providing a Maker Space Award to an NPO in light of that NPO's relative alignment to the Foundation's mission (the Foundation's mission statement is located [here](#)).

The Foundation reserves the right to enforce a preference for NPOs that emphasize services to historically under-served and/or under-represented communities.

Nominating Instructions and Guidelines

Entrants/Teams will, if and when notified of their finalist status, be asked to nominate an NPO. Upon Entrant's/Team's selection of an NPO, the Registrant should fill out and provide the [Nomination Form](#) to Sponsor. In the event Sponsor does not receive a completed Nomination Form within a reasonable time period, Sponsor reserves the right, in its sole discretion, to select an eligible NPO, of the Foundation's choosing, who maintains operations in the geographical vicinity (within 50 miles, or else within the same state) of the finalist Entrant's residence (or, in the case of a finalist Team, in the geographical vicinity of at least one of the Team members).

Entrants/Teams should attempt to determine the tax-exempt status of their selected NPO before naming it, and should likewise attempt to confirm the accurate legal name (and, if applicable, the d/b/a, aka "doing-business-as") of their selected NPO in advance. Entrants/Teams will be asked to contact their nominated NPO upon notification of being selected as a finalist. Upon Entrant's/Team's selection as a finalist and nomination of an NPO, the NPO will be asked to provide certain information (as indicated below) to the Foundation before obtaining the Maker Space Award, and will likewise need to agree to the terms of the Maker Space Award.

As a condition of moving forward with a finalist's nominated NPO, the Foundation will require the following from the NPO:

- A determination letter from the IRS affirming the NPO's tax-exempt status (we do recognize that in some circumstances, public school districts may not have such a letter, and thus in the event a public school district has been nominated, alternative documentation may be specially arranged with the Foundation);
- A brief mission statement from the NPO describing its educational mission;
- Contact information of an individual at the NPO who may be contacted by the Foundation for additional administrative matters;
- An affirmation from the NPO that, in the event it is named as a winning NPO, it is willing to enter to provide additional reasonable documentation requested for the Foundation's records (such as a profit and loss statement) and to enter into a grant agreement with the Foundation (we recommend providing a copy of our template grant agreement, which we will provide to finalists); and
- An affirmation from the NPO that it is willing to fulfill the requirements for the Maker Space Award, including:
 - Sending 2 faculty/staff to attend a maker training session
 - Agreement to create a Maker Space on or near the NPO's physical premises
 - Agreement to post approved signage at the Maker Space identifying it as a gift from Sponsor

(The above conditions are provided here for Entrant's/Team's information only; the Entrant/Team is responsible only for ensuring that Registrant timely provides the filled-out Nomination Form and timely responds to requests from Sponsor, if any, to nominate an alternative NPO.)